

Report for: **Staffing & Remuneration Committee, 23rd July 2018**

Title: **Human Resources Forward Plan 2018-19**

Report

authorised by : **Mark Rudd, Assistant Director Corporate Resources**

Lead Officer: **Ian Morgan, Reward Strategy Manager**

Ward(s) affected: **N/A**

Report for Key/

Non Key Decision: **N/A**

1 Describe the issue under consideration

The report is to inform the Committee of the process for agenda planning and to notify Members of the reports to be brought to Committee during the municipal year.

2 Cabinet Member Introduction

Not applicable.

3 Recommendations

That the Committee note the report.

4 Reason for Decision

Not applicable.

5 Alternative Options Considered

Not applicable.

6 Background information

6.1 The work of the HR team during the next year will focus on meeting the requirements of the Reward Strategy and the workforce elements of the new Borough Plan. During the year, the Committee will receive a number of reports that they will be asked to either approve or to note for information.

6.2 We recognise that some of the reports relating to the Reward Strategy will be complex and to ensure that Members are equipped with the knowledge and background information they require to enable them to discharge their constitutional duties effectively, additional briefings may be arranged for members of the Committee outside the published Committee timetable.

6.3 Appendix A gives details of forthcoming reports on the HR Forward Plan. Agenda planning ensures that officers will be better able to plan work so that scarce resources are used in the most efficient way and that agenda peaks and troughs are avoided. The Forward Plan will be a standard report for the Committee as it will be updated during the year.

6.4 Some reports will appear regularly on the Plan, for example, the People Report is produced on a quarterly basis for each meeting while others are considered

at set times of year. The Council's Pay Policy report for example, will be considered in February to allow time for the report also be considered by Full Council before 1st April.

7 Contribution to strategic outcomes

A published plan will enable planned outcomes to be reported to Committee at the appropriate time.

8 Statutory Officers' comments (Chief Finance Officer (including procurement), Assistant Director for Corporate Governance, Equalities

Assistant Director for Corporate Governance

There are no legal implications arising from this report.

Chief Finance Officer

This report is for the Staffing & Remuneration Committee to note and there are no financial implications arising from this report.

9 Use of appendices

Appendix A: Forward Plan April 2018 / March 2019.

10 Local Government (Access to Information) Act 1985

Not applicable.